

Sullivan County NH

Type of meeting: Board of Commissioners Public Regular Business Meeting
Minutes

Date/Time: Thursday, Sept 3 2009, 3 PM

Place: Woodhull County Complex, 14 Main Street, Newport NH
03773

Attendees: Commissioners Jeffrey Barrette – *Chair*, Bennie Nelson – *Vice Chair* and Ethel Jarvis – *Clerk*; Greg Chanis – *County Administrator*; Sheriff Michael Prozzo; Sharon Callum (minute taker).

Public attendees: Carla Skinder – *State-County Delegate*, Patryc Wiggins – *The Guild Institute*, Larry Converse – *Claremont Resident*, Archie Mountain – *Claremont Villager Reporter*, John Gregg – *Valley News Reporter*.

3 PM The Chair brought the meeting to order. All recited the Pledge of Allegiance

Agenda Item No. 1. State Delegate Carla Skinder

Agenda Item No. 1.a. HB214 Pertains To Inmate Health Care Issues
Representative Carla Skinder briefed the Board on HB214 *"establishing a committee to study health care services in correctional facilities and the issue of access to inmates by medical care, mental health care, and substance abuse treatment providers"* [Appendix A.1-3, copy of HB214]. She has been chosen to serve on the committee with the following state delegates: Joan Schulze, Gary Richardson, Cynthia Dokmo and Gene Charron; their first meeting is 9/10/09. There is no current legislation pertaining to who, as far as health care providers, can be admitted to treat inmates. She met with DOC Superintendent Ross Cunningham and attended a Corrections meeting where concerns were voiced. The committee will be working on standards, making sure physicians visiting jails have accreditation and are tracked; review and discuss who will be responsible to pay for the physicians / mental health provider visits; and look at pharmaceuticals: can we use generic drugs? Skinder will keep the Board updated through reports via e-mail and invited the Board to provide feedback she could take to the committee. Commissioner Nelson questioned if other jail facilities throughout the State allowed doctors to make "house calls" to jail facilities and if there was a big line for this, as in his experience they have not seen many physicians wanting to visit the jail. Skinder noted their biggest problem is with the mental health field as that's where the majority of the medications are. Skinder confirmed the committee would be looking at standards throughout the U.S. Skinder feels the State and County need to look at mental health care more realistically and avoid placing these types into a jail environment; those that have not done a crime, but have substance abuse issues, need treatment help within the community and be kept out of jail on electronic monitoring. The Board reviewed the memo dated 9/3/09 from Supt. Cunningham [Appendix B].

Agenda Item No. 1.b. County Barns For Animal Shelter
Rep. Skinder sits on the Commission for Humane Treatment of Animals, where they include discussions on how to improve animal shelters throughout the State and find places to house rescued animals. The commission members discussed using County inmates house at County jails, where there are still farms, to create a prisoner work program around this issue. They toured the County facility, viewed the barns,

understand this is not something that can begin at this moment, but wanted to broach the idea with the Board. Skinder pointed out this region has two places: the Humane Society of Sullivan County [in Claremont NH] and the Upper Valley Humane Society [in Enfield NH], but these facilities do not deal with space for larger animals such as farm animals. She feels the County barns, with grant and private monies, could be updated and the commission is willing to look for funding to redo the barns and pay for guard salary - whoever provides support for the program; this type of program would provide skills for the inmate, such as: carpentry and animal husbandry; on the tour they viewed the orchard and noted if the program was in place they could use the fields to provide hay; she feels there is so much more the County can do with clients of the jail, thereby giving them pride and building there egos; she could put together a group to look for funding for the program, if the Board thought it was a possibility. Mr. Chanis indicated he met with Supt. Cunningham and Rep. Skinder regarding the proposal; conceptionally, it's doable with money; he only has two comments: 1) the source of money to renovate barns and 2) long-term funding the program, plus is unsure if the County can guarantee the inmate would be there 24/7 to take care of the program. Rep. Skinder noted this would be volunteer based, but with someone always in charge outside the correctional institution; she indicated Supt. Cunningham feels he could take this on, as long as there were not a lot of animals. Mr. Chanis noted Supt. Cunningham is enthusiastic, but would caution: the infrastructure would be easy, but they need to have a long-term sustainability plan. Commissioner Nelson noted he could see this as a short-term rescue place, short stay until they can be adopted. Rep. Skinder noted some stays are not short term if in court process, but the caretaker is paid per animal per day by the town that sent the animal there or by the owner if they are taken to court and told to pay. Commissioner Barrette feels it's a good, but agrees with Chanis - how do we fund or staff it? - figure those issues out as well as construction. Skinder noted this creates another potential visiting place for children and parents; plus, they could get UNH Cooperative Extension involved - it would be a win-win situation in many aspects for and within the community. Skinder noted she would be in touch with both Mr. Chanis and Supt. Cunningham.

Ms. Skinder reminded them all of the 9/8/09 Rumonto's Day Out Program Benefit.

Agenda Item 2. Sheriff's Office: Lempster policy cruiser proposal tabled discussions from 8/20/09

The Board reviewed the Sheriff's memo dated August 28, 2009 [Appendix C]. Commissioner Jarvis requested more detail back up to go with the amounts listed in the memo. The memo notates, the Lempster police vehicle he'd like to obtain has:

- o 19,000 miles,
- o its Ford Explorer 2006,
- o Retails for \$18,675,
- o Asking price is \$15,000,
- o Cost would be deducted, over a period of time, from the invoice the Sheriff's Office sends to Lempster for providing police enforcement.

He suggested defraying the cost over the current fiscal year, or, over a longer period of time. Commissioner Barrette pointed out, this would be interest free; but did not advise carrying it over to a period of two years as that would constitute a multi year contract; he noted the Sheriff runs a "tight ship", consistently gives the County a good budget year after year, and if he sees the benefit of adding the vehicle to his fleet he would like leave the decision up to the Sheriff. Commissioner Nelson concurred, feels it's a great idea to have a 4-wheel drive on the fleet, and if it

decreases revenue, but the budget remains good, he's all for it. Sheriff pointed out his office is still receiving revenues from providing coverage for further lines to be run for the Lempster windmill project. The Sheriff confirmed the monthly invoice to Lempster would be reduced by \$1,133 per month; their office will bill the same amount and when Lempster returns the check, Lempster would notate the reduction in the payment.

3:34 Motion: we authorize the Sheriff to enter into the agreement with Lempster to pay for the 2006 Ford Explorer, based on the proposal presented two weeks ago, with the police package, and what was presented at this last meeting.

Made by: Nelson. Seconded by: Jarvis.

Voice vote: All in favor.

The Sheriff requested the Chair to sign an affidavit, for another issue, which he did.

Agenda Item No. 3. County Administrator's Report

Agenda Item No. 3.d. PHN: PHER & ASPR \$42,495 Certificate of Vote, Exhibit A-1 and Amendment Ratification

Mr. Chanis noted these new grants were discussed at the last meeting; just needed the Certificate of Vote to be read by the Chair and signed, providing authorization for the County Administrator to signed the Amendment and Exhibit A:1 Scope of Service.

3:35 Motion: to authorize the County Administrator to sign the [Exhibit A-1] Scope of Service [Appendix D.1-3] and Amendment [Appendix E.1-4] from NH DHHS relating to the PHER (Public Health Emergency Response) & ASPR (Assistant Secretary for Preparedness and Response) grants [in the amount of \$30,000 and \$12,495, respectively].

Made by: Jarvis. Seconded by: Nelson.

Voice vote: All in favor.

Ms. Dodi Violette notarized Mr. Chanis's signature on the Amendment.

Commissioner Barrette read through the Certificate of Vote [Appendix F.]

Agenda Item No. 3.a. Community Corrections Center Update

Mr. Chanis noted the CCC site work - concrete bid deadline is 9/30.

Chanis indicated, the financial advisor he spoke to, recommended by the NH State Treasurer, indicated the County would be better off going with a 10 year bond through NH Bond Bank - due to interest rates and eligibility under the Davis-Bacon [Act; 1931 U.S. federal law]; the bond application deadline is 10/2/09; Chanis is also looking at potential private funding. He confirmed all three options discussed at the last Board meeting, depended on the Board adopting the Recovery Zone map for the region; the Board and he need to speak further about this aspect: deciding on how they are going to get the word out about the available funding. Commissioner Barrette suggested Chanis contact CRDC as they may have list of businesses in the areas eligible. Mr. Chanis noted he's working with CRDC on another energy grant issue, also.

Agenda Item no. 3.b. FY09 Daft Audit

The Board of Commissioners received an e-mail with draft audit [Appendix G], draft Management Letter [Appendix H], and memo to Mr. Chanis [Appendix I]. Mr. Chanis noted the surplus exceeds all their expectations; highlighted on Page 7, Letter D, of the draft financials, where key elements that make up this change are listed. The Board of Commissioners requested the FY09 Audit Exit Interview be held during their next meeting on 9/17/09; but to change the venue to the Jury Assembly Room in Newport.

Agenda Item No..3.c. \$5,160 JCPenney/4-H After School Mini Grant

A copy of the \$5,160 JCPenney 4-H After School Mini Grant agreement, signed by Nancy Berry, was provided to the Board [Appendix J]. Ms. Callum noted Ms. Berry indicated the grant was going towards the Claremont 21C Afterschool programs this year.

3:53 Motion: to accept the \$5,160 JCPenney Afterschool Mini grant.

Made by: Nelson. Seconded by: Jarvis.

Voice vote: All in favor.

Agenda Item No 3.e. DOC Request for Transfer of Funds Form

A copy of the DOC *Request For Transfer of Funds* form [Appendix K], transferring \$3,230 from the Employee Salary line 10.600.10001 to the Contract Services line of 10.600.12029 to cover additional costs for moving computer soft wares, was reviewed.

3:55 Motion: we authorize the Superintendent to transfer \$3,230 from the employee salaries lines to the contract services line.

Made by: Nelson. Seconded by: Jarvis.

Voice vote: All in favor.

Agenda Item No. 3.f. PAT & SFP: FY10 Grant – Restoration of \$4,548 to Contract

A copy of a 9/1/09 4:12 p.m. e-mail from Katy Kopp of NH State DHHS, forwarded from Ms. Johnson-Callum to the Board with Cc to Mr. Chanis, dated 9/3/09 9:03 a.m. [Appendix L] was reviewed by the Board. This pertained to a NH State grant applied for in the amount of \$38,000, which the State reduced to \$32,950; and, the recent e-mail from Ms. Kopp indicating they were restoring \$4,548. The programs affected are: Parents As Teachers (PAT) and Strengthening Families Programs (SFP); this will enable PAT and SFP to restore services to original targeted numbers of 20 families for the PAT program and 100 adults and children for the SFP program. Ms. Callum noted the State would be sending a Certificate of Vote, Amendment and updated scope of service for the Board and County Administrator to ratify at the 9/17 meeting. The Board requested Ms. Callum to check to see if they really needed to read, verbatim, from the Certificate of Vote, or if they could just adopt it into the minutes.

Agenda item no. 3.g. Glacial Energy Proposal

Mr. Chanis distributed a copy of a Glacial Energy Proposal *Estimated Cost Savings Analysis* [Appendix M.1-2] and UMG Inc. proposal dated 8/31/09 [Appendix N.1-2] and stated when power was deregulated it was split into three portions on the bill: supply, distribution, and stranded recovery; the part deregulated is the supply section and customers are able to choose the energy supply company; the County

would still receive a PSNH bill, as PSNH continues to distribute and maintain the lines. Mr. Chanis solicited prices from three companies, still waiting for one, and noted if we enter into an agreement, we need only tell them and they do all the paper work – the “supply” charge would then disappear from the PSNH bill; Mr. Chanis reviewed Glacial Energy predictions, estimated cost savings, 12 mos. prediction illustrates savings of \$23,476 dollars, they don’t give a fixed price but estimate; 2nd page reflects a historical graph in 2008; Glacial Energy requires no contract – it’s just a month to month invoice - turn it on and off when every you like vs. an agreement must be signed with UMG; the UMG proposal is a fixed price; City of Claremont uses Glacial Energy. Commissioner Nelson noted he was inclined to go with a fixed price, until Chanis noted it could be “turned on and off”; Chanis concurs with going with Glacial Energy; Commissioner Barrette feels they would not see a lot of surprises to the bad side with that.

**4:01 Motion: to authorize the County Administrator to change energy suppliers based on receipt of proposed energy supplies, pending proposal of 3rd [vender] proposal [which, Mr. Chanis is waiting for].
Made by: Jarvis. Seconded by: Nelson.
Discussion: Mr. Chanis confirmed PSNH would supply power if company goes “belly up”.
Voice vote: all in favor.**

Mr. Chanis confirmed the Glacial Energy agreement is month to month and indicated it would take two to three months to put proposal in place.

Agenda Item No. 4. Commissioners Report

Agenda Item No. 4.a. Dedication

The Board tabled discussions to an Executive Session at end of meeting in order to discuss personnel. Mr. Gregg from Valley News questioned why they would do this in Executive Session. Mr. Chanis explained it allowed for the Board to be open in discussions regarding the person they would be dedicating the book to, as something someone could say could damage a person’s reputation.

Commissioner Jarvis updated all on the Nursing Home Trust Fund Committee meeting held recently. She noted the meeting was held to clarify problems, they found that the Elsie Hardisen fund is a true trust fund and that Ms. Hardisen specifically bequeathed \$1,000 to be deposited, in 1968, for disbursement in a specific way. Jarvis noted the “Alex Ungren” fund is not a true trust fund, plus the name is actually “Alex Ungern”: he gave all his money to one individual. Mr. Chanis noted Ann Shepherd would be providing a recommendation to the Board on how to dissolve the funds that are not true trust funds; they will review the Attorney Generals recommendations in this decision. Ms. Callum questioned if the committee completed, signed and submitted the MS9 form? It was confirmed a copy was given to Ms. Violette.

NHAC Oct 2009 Annual Conference & Trade Show

Mr. Chanis confirmed “All is going well” with the NHAC 2009 conference plans.

Agenda Item No. 5. Public Participation

Larry Converse – Claremont Resident: Asked if the "electric deal" was for all Sullivan County buildings. Mr. Chanis confirmed it includes the meters at the nursing home and jail in Unity, plus the Newport Woodhull and Cooperative Extension buildings; he noted the numbers listed in the handouts do not reflect the UNH Cooperative Extension building.

John Gregg - Valley News Reporter: Mr. Gregg introduced himself. He questioned if a report would be published regarding the County Administrators evaluation.

Mr. Chanis discussed the evaluation process:

1. The Board will meet in Executive Session to discuss the performance record
2. They will then meet with the County Administrator at another meeting
3. Then release the results in some type of report format

Agenda item No. 6. Meeting Minutes Review

Agenda Item No. 6.a. August 20, 2009 Public Meeting Minutes

Commissioner Jarvis requested the wording: "town meeting" changed to "Select Board Meeting", in two places within the minutes.

4:14 Motion to approve the minutes with the amendment.

Made by: Nelson. Seconded by: Jarvis.

Voice vote: All in favor.

Agenda Item No. 7. Executive Session Per RSA 91-A:3.II.c. Personnel

4:16 Motion: to go into Executive Session Per RSA 91-A:3.II.c. for a personnel issue.

Made by: Jarvis. Seconded by: Nelson.

Discussion: Mr. Chanis and Ms. Wiggins noted they had met in advance and felt this type of setting the best format to meet with the Board, in light of the issues. Those in Executive Session included: the three Commissioners, County Administrator, Patryc Wiggins of The Guild Institute and minute taker.

Roll call vote: All voted yes.

5:02 Ms. Wiggins left the room.

5:04 Motion: to come out of Executive Session.

Made by: Jarvis. Seconded by : Nelson

Voice vote: All in favor.

There was no formal motion required regarding discussions in Executive Session. Further discussions will be tabled to the 9/17/09 meeting.

Agenda Item No. 4.a. County Report Dedication

5:05 Motion: to go back into Executive Session per RSA 91-A:3.II.c for a personnel issue.

Made by: Jarvis. Seconded by: Nelson.

Roll call vote: All in favor.

**5:12 Motion: to come out of Executive Session.
Made by: Jarvis. Seconded by: Nelson.
Voice vote: All in favor.**

There was no formal motion required regarding the discussion in Executive Session.

**5:13 Motion: to adjourn.
Made by: Nelson. Seconded by: Jarvis.
Voice vote: All in favor.**

Respectfully submitted,

A handwritten signature in cursive script that reads "Ethel Jarvis".

*Ethel Jarvis, Clerk
Board of Commissioners*

EJ/s.j.c.

Date signed: 9-17-09



Sullivan County NH, Board of Commissioners
AGENDA – 4th Revision

REGULAR BUSINESS MEETING
Thu, Sep 3, 2009, 3 PM

Place: Sullivan County Newport Complex
14 Main Street, Newport NH 03773 – Commissioners' Conference Room

- | | | | | |
|------|-----------|----|----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 3:00 | PM – 3:20 | PM | 1. | State Delegate Carla Skinder <ul style="list-style-type: none">o HB214 – Pertains to inmate health care issueso County barns for animal shelter |
| 3:20 | PM – 3:30 | PM | 2. | Sheriff's Office: Lempster police cruiser proposal tabled discussions from 8/20/09 meeting |
| 3:30 | PM – 3:50 | PM | 3. | County Administrator's Report <ul style="list-style-type: none">a. Community Corrections Center updateb. FY09 draft auditc. \$5,160 JCPenney/4-H Afterschool Mini Grantd. PHN: PHER & ASPR \$42,495 Certificate of Vote, Exhibit A-1 and Amendment ratificatione. DOC Request For Transfer of Funds formf. PAT & SFP: FY10 Grant – Restoration of \$4,548 to contractg. Glacial Energy Proposal |
| 3:50 | PM – 4:20 | PM | 4. | Commissioners' Report <ul style="list-style-type: none">a. FY09 County Annual Report Update:<ul style="list-style-type: none">o Dedication Recommendationo Awaiting for Commissioners and County Administrator's Report, and Audited Financialso Request For Printing Bid Deadline: 9/13/09 3PM |
| 4:20 | PM – 4:35 | PM | 5. | Public Participation |
| 4:35 | PM – 4:40 | PM | 6. | Meeting Minutes Review <ul style="list-style-type: none">a. Aug 20, 2009 Public Meeting |
| 4:40 | PM – 4:50 | PM | 7. | Executive Session Per RSA 91-A:3.II.C. Personnel |
| 4:50 | PM – 5:20 | PM | 8. | County Administrator Performance Review
Probable Executive Session Per RSA 91-A:3.II.a & |
| 5:20 | PM | | 9. | Adjourn meeting |



Sullivan County NH, Board of Commissioners
AGENDA – 4th Revision

Upcoming Events:

- **Sep 7th, Mon.** **Labor Day Holiday–Newport County Complex Closed**
- **Sep 9th, Wed.** **Commissioners Attend Lempster Town Select Board Meeting**
 - **Time: 7 PM.** Place: Lempster Town Offices, Route 10
- **Sep 14th, Mon.** **Commissioners Attend Goshen Town Select Board Meeting**
 - **Time: 7 PM.** Place: Goshen Town Hall, Route 10
- **Sep 17th, Thu.** **Greater Sullivan County All Health Hazard Region Pan Flu Table Top Exercise**
 - **Time: 8 AM.** Place: To be announced.
- **Sep 17th, Thu.** **S.C. Board of Commissioners Next Meeting**
 - **Time: 3:00 PM.** Place: Unity, 5 Nursing Home Drive, Ahern Building.

APPENDIX A.1.



STATE OF NEW HAMPSHIRE

HOUSE OF REPRESENTATIVES

Office of the Speaker

MEMORANDUM

TO: Honorable Joan H. Schulze (Health, Human Services & Elderly Affairs)
Honorable Gary B. Richardson (Judiciary member who is an attorney)
Honorable Carla M. Skinder (Children & Family Law)
Honorable Cynthia J. Dokmo (Finance)
Honorable Gene P. Charron (Criminal Justice & Public Safety)

FROM: House Speaker Terie Norelli

DATE: August 3, 2009

RE: Committee to Study Health Care Services in Correctional Facilities
and the Issue of Access to Inmates by Medical Care, Mental Health Care,
and Substance Abuse Treatment Providers
(HB 214, Chapter 153:1, Laws of 2009)

Pursuant to HB 214, Chapter 153:1, Laws of 2009, I am pleased to appoint you to serve on the Committee to Study Health Care Services in Correctional Facilities and the Issue of Access to Inmates by Medical Care, Mental Health Care, and Substance Abuse Treatment Providers.

It will be the responsibility of the first-named House member, Rep. Schulze, to call the organizational meeting.

Enclosed is a copy of the legislation for your review. I appreciate your willingness to serve and would be happy to assist you with any questions or concerns you may have.

TN/sg

Enclosure

cc: House Majority Leader Mary Jane Wallner
House Republican Leader Sherman A. Packard
House Clerk Karen O. Wadsworth

263 9314

A.2

CHAPTER 153
HB 214 - FINAL VERSION24Mar2009... 0299h
05/27/09 1756s09-0600
04/03

STATE OF NEW HAMPSHIRE

In the Year of Our Lord Two Thousand Nine

AN ACT establishing a committee to study health care services in correctional facilities and the issue of access to inmates by medical care, mental health care, and substance abuse treatment providers.

Be it Enacted by the Senate and House of Representatives in General Court convened:

1 153:1 Committee Established. There is established a committee to study health care services in
2 correctional facilities and the issue of access to inmates by medical care, mental health care, and
3 substance abuse treatment providers.

4 153:2 Membership and Compensation.

5 I. The members of the committee shall be as follows:

6 (a) Five members of the house of representatives, appointed by the speaker of the house
7 of representatives as follows:

8 (1) One member from the children and family law committee.

9 (2) One member from the finance committee.

10 (3) One member from the health, human services and elderly affairs committee.

11 (4) One member from the criminal justice and public safety committee.

12 (5) One member from the house judiciary committee who is an attorney.

13 (b) One member of the senate, appointed by the president of the senate.

14 II. Members of the committee shall receive mileage at the legislative rate when attending to
15 the duties of the committee.

16 153:3 Duties. The committee shall:

17 I. Review the standards of health care provided to inmates in state and county correctional
18 facilities and municipal jails, and to children in juvenile detention facilities, including the issue of
19 access to inmates or children by health care, mental health care, or substance abuse treatment
20 services providers.

21 II. Study the provision of health care, mental health care, and substance abuse treatment
22 services provided to inmates in state and county correctional facilities and municipal jails, and to
23 children in juvenile detention facilities.

24 III. Consult, as needed, with experts and other professionals with relevant knowledge or
25 expertise to assist in carrying out the committee's objective.

26 153:4 Chairperson; Quorum. The members of the study committee shall elect a chairperson

A3

CHAPTER 153
HB 214 - FINAL VERSION
- Page 2 -

1 from among the members. The first meeting of the committee shall be called by the first-named
2 house member. The first meeting of the committee shall be held within 45 days of the effective date
3 of this section. Four members of the committee shall constitute a quorum.

4 153:5 Report. The committee shall make an annual report on its findings and any
5 recommendations for proposed legislation to the speaker of the house of representatives, the
6 president of the senate, the house clerk, the senate clerk, the governor, and the state library on or
7 before November 1 of each year.

8 153:6 Repeal. Sections 1-5 of this act, establishing a committee to study health care services in
9 correctional facilities and the issue of access to inmates by medical care, mental health care, and
10 substance abuse treatment providers, are repealed.

11 153:7 Effective Date.

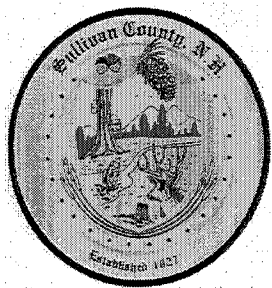
12 I. Section 6 of this act shall take effect November 2, 2012.

13 II. The remainder of this act shall take effect upon its passage.

14 Approved: July 8, 2009

15 Effective Date: I. Section 6 shall take effect November 2, 2012.

16 II. Remainder shall take effect July 8, 2009.



Sullivan County Department of Corrections
103 County Farm Rd
Claremont, NH 03743

Intra-Department Memorandum

From: Ross L. Cunningham

Date: 9/3/09

Subject: HB discussion

At: Commissioners Meeting

To: Board of Commissioners

Commissioners,

Rep. Skinder and I met to discuss HB214. Rep. Skinder also attended the Superintendent's Affiliate meeting when HB214 was discussed. I believe she is well versed in the issues of concern.

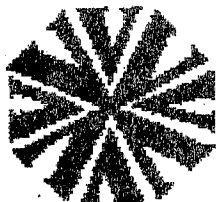
The 2 areas that will cause the most issue are medications and allowing private physicians in to the facility to see inmates. This would increase safety and security risks for both staff and inmates and would cause medical management problems for the DOC nursing staff.

Our current system provides continuity of care to the inmate, the nurses have direct access to one physician which promotes good communication and quick turnabout for decisions related to inmate care. The inmate still has the option to see a specialist or to follow-up with a specialist regarding pre-existing conditions by scheduling and verifying care through our medical staff. This controls the very real concern of med seeking or physician shopping that this population is known for.

Our current system is working very well for all, there is no need to change what works.

Respectfully,

Supt. Cunningham.



Connecticut Valley Home Care

958 John Stark Highway

Newport, NH 03773

Phone: (603) 543-6800

Fax: (603) 863-8383

Fax Transmission Cover Sheet

To:

Sharon

From:

Carla Skunder

Date:

12 August 09

Number of Pages (including cover):

4

Comments:

Good Morning Everyone

*Please add me to The Commissioner's
mtg agenda for Sept 3rd to discuss
HB 214 & kindly invite Ross
Cunningham to this mtg too.*

** Also would like to discuss
possibility of using County barns
for animal shelter.*

*Copies to: Greg, Ethel, Jeff, Ben, Ross and
whomever*

Carla

This message is intended only for the use of the individual or entity to which it is addressed and may contain information that is privileged, confidential, and exempt from disclosure under applicable law. If the reader of this message is not the intended recipient or the employee or agent responsible for delivering the message to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this in error, please notify us immediately. Thank you.

OFFICE OF THE SHERIFF

SULLIVAN COUNTY

Sheriff Michael L. Prozzo, Jr.

14 Main Street, P.O. Box 27 - Newport, New Hampshire 03773-0027

Telephone: 603-863-4200 - Fax: 603-863-0012

MEMORANDUM

To: Sullivan County Commissioners
From: High Sheriff Michael L. Prozzo, Jr.
Date: August 28, 2009
Subject: Purchase of Lempster Police Cruiser

As stated, the vehicle is a 2006 Ford Explorer with 19,000 miles. The retail value is \$18,675, and it has been offered to us for \$15,000.

The proposed method of payment would be to charge less for the monthly police service in Lempster.

I feel there are a number of benefits for us to purchase this vehicle.

NH Department of Health and Human Services**Exhibit A-1****Scope of Services*****New Hampshire Public Health Network Services Emergency Preparedness*****CONTRACT PERIOD: Retroactive to September 9, 2009, through June 30, 2010**

CONTRACTOR NAME: Sullivan County
ADDRESS: 14 Main Street
Newport, NH 03773
County Administrator: Greg Chanis
TELEPHONE: (603) 863-2560

Public Health Emergency Preparedness Capacity Building

The contractor, as a recipient of federal funds for public health emergency preparedness, through the Centers for Disease Control and Prevention (CDC), Public Health Emergency Response (PHER), and the Assistant Secretary for Preparedness and Response (ASPR), Pandemic Influenza Healthcare Preparedness Improvements for States, will bolster region-wide public health emergency response capabilities and capacities. Proposed activities must provide Public Health Network (PHN) infrastructure staffing; build on previous regional achievements; target gaps in planning and supplies that are specific to the region; and respond to state-level priorities and response plans. The overarching goal of this program is to improve the functionality of local and regional responders through comprehensive planning aimed at outbreaks of novel viruses and, for these funds, the H1N1 virus. During SFY 2010, the contractor will conduct the following activities:

Public Health Emergency Response (PHER):

1. Increase the Public Health Emergency Response capability to respond to novel viruses.
 - 1.1 Conduct accelerated influenza vaccination planning and preparation activities that focus on mass vaccination targeted to priority populations identified by the CDC and the NH Division of Public Health Services (DPHS).
 - 1.2 In coordination with the DPHS, engage additional private sector partners (i.e. Visiting Nurse Associations (VNAs), per-diem providers, primary care providers, etc.) to assist with potential vaccine administration.
 - 1.3 Based on the scenarios for planning provided by the CDC/DPHS, work with appropriate partners to coordinate vaccine delivery plans for each of the key subpopulations for whom vaccine could be provided.
 - 1.3.1 Provide educational materials to ensure awareness of the Vaccine Adverse Events Reporting System (VAERS) to all potential vaccine administration partners.
 - 1.3.2 As requested by DPHS, utilize the CDC's Countermeasure Response Administration application or hard-copy forms to track and report patient-level data for individuals receiving services in mass vaccination clinics.
 - 1.3.3 Analyze and address gaps existing regional plans to receive, store, and dispense vaccine.

- 1.3.4 Identify and assess the region's storage capacity of all mass vaccination sites that will receive/dispense vaccine.
 - 1.3.5 Establish cold chain capacity at each site.
 - 1.3.6 Develop a list of these sites with 24/7 contact information when possible.
2. Conduct accelerated planning activities to identify and address gaps in existing plans for community mitigation measures based on federal and state guidance.
 - 2.1 Enhance community outreach to health care sector providers, health care facilities, schools and universities, faith based organizations, business leaders and other private sector partners.
 3. Assess the region's public health Risk Communication Annex. Ensure within the plan how public health related messages will be developed and disseminated in a coordinated manner among state, regional and local response entities to promote community mitigation of H1N1.
 - 3.1 Assess and improve communications distribution plans to include: the media; all community members; health care facilities; individual physician offices; child care facilities; long term care facilities; businesses; faith based organizations; municipal and county officials; public and private schools; colleges and training facilities; and other community organizations.
 - 3.2 Utilize materials developed or approved by the CDC, DPHS on topics related to epidemiology, surveillance, mass vaccination, medical surge systems, statewide community mitigation strategies and actions, and clinical recommendations.
 - 3.3 Develop region-specific materials to educate the public about the location and hours of operations of mass vaccination clinics, medical surge facilities, and other response measures being taken locally, including community mitigation. Based on forthcoming DPHS guidance, submit these materials to DPHS for review and approval as needed.
 4. All regional activities will be coordinated by the PHN Coordinator and the Regional Coordinating Council (RCC) and must be consistent with federal and state guidance, plans and strategies.
 5. CDC has required that any contracts entered into by recipients of these funds include the right to terminate any and all contracts for convenience, with de-obligation of funds remaining, if a decision is made not to conduct a full-scale vaccination campaign. This includes, but is not limited to, contracts for mass vaccination clinic operations and public information campaigns.

Assistant Secretary for Preparedness and Response (ASPR):

1. The goal of this funding is to provide each region the capability to improve their cache of Acute Care Center (ACC) supplies. Using the modular program outlined by the State, each region should have *at least* 25 beds, with the supplies to support those beds for a *minimum* of seven (7) days. Regions with larger populations have a larger target bed capacity.
 - 1.1 Update and maintain current regional inventory lists.
 - 1.2 Using the State priority lists for ACCs, develop a list of the ACC supplies needed in the region to supplement the existing cache.

- 1.2.1 Include Personal Protective Equipment (PPE) as a priority on these lists in accordance with the state priority list.
- 1.3 Proposed purchases must be approved by the DPHS prior to purchase.
- 1.4 Execute the purchase of ACC supplies.
- 1.5 Provide to the State an updated ACC Supply list within three (3) days of supplies being received.
- 1.6 Store and deploy the regional cache in accordance with guidance previously issued by DPHS and Homeland Security and Emergency Management (HSEM).
- 2. Continue regional Medical Reserve Corps (MRC) development.
 - 2.1 Recruit and train MRC volunteers to support staffing needs for Modular Emergency Medical System (MEMS) facilities.
 - 2.2 Ensure MRC volunteers enroll in the Emergency System for Advance Registration of Volunteer Health Professionals (ESAR-VHP) registration system.

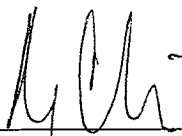
Training and Technical Assistance

- 1. The contractor will participate in training and technical assistance programs offered to agencies receiving funds under this agreement.
 - 1.1 Participate in training programs as requested.
 - 1.2 Participate on E-studio and NH TrainingFinder Real-Time Affiliate Integrated Network (TRAIN).

Reporting and Management

- 1. Complete the following reporting, contract monitoring and performance evaluation activities:
 - 1.1 Provide quarterly progress reports based on performance using reporting tools developed by the DPHS.
 - 1.2 Participate in site visits with the DPHS and HSEM staff. Site visits will include:
 - 1.2.1 A review of the progress made toward meeting the deliverables and requirements described in this Exhibit, based on an evaluation plan that includes performance measures.
 - 1.2.2 A financial audit in accordance with state and federal requirements.
 - 1.3 Acknowledgement of the funding source shall be in compliance with the terms described in Exhibit C-1, paragraph 3.
 - 1.4 Submit to the DPHS and, as applicable HSEM, all plans, annexes, and appendices and other materials developed under this agreement.
 - 1.5 Provide other programmatic updates as requested by DPHS and HSEM.

I understand and agree to this scope of services to be completed in the contract period. In the event our agency is having trouble fulfilling this contract, we will contact the Community Public Health Development Section immediately for additional guidance.



 (Greg Chanis, County Administrator)

9/3/09

 (Date)

Contractor Initials: L.C.
 Date: 9/3/09

AMENDMENT

This Agreement (hereinafter called the "Amendment") dated this 3rd day of September, 09 by and between the State of New Hampshire acting by and through its Division of Public Health Services of the Department of Health and Human Services, (hereinafter referred to as the "Division") and the Sullivan County, Purchase Order Number 1002243, a corporation organized under the laws of the State of New Hampshire, with a place of business at 14 Main Street, Newport, NH 03773 (hereinafter referred to as the "Provider").

WHEREAS, pursuant to an agreement (hereinafter called the "Agreement") dated August 19, 2009, Item #174, the Provider agreed to perform certain services upon the terms and conditions specified in the Agreement and in consideration of payment by the Division of certain sums as specified therein;

WHEREAS, pursuant to the provision of Section 17 of the Agreement, the Agreement may be modified or amended only by a written instrument executed by the parties thereto and only after approval of such modification by the Governor and Council, or amendment;

WHEREAS, the Provider and the Division have agreed to amend the Agreement in certain respects;

NOW THEREFORE, in consideration of the foregoing, and the covenants and conditions contained in the Agreement and set forth herein, the parties hereto do hereby agree as follows:

1. Amendment and Modification of Agreement:

The Agreement is hereby amended as follows:

Amend Section 1.8 of the General Provisions by increasing the Price Limitation by \$42,495 from \$70,000 to \$112,495.

Exhibit A – Scope of Services

Scope of Services has been amended and attached as Exhibit A-1.

Exhibit B – Contract Price

The contract price shall increase by \$42,495 for SFY 2010. The contract shall total \$112,495 for the contract term.

Funding in the amount of \$30,000, is available from 05-95-90-902510-1830/90077141, 100% Federal Funds from the U.S. Centers for Disease Control and Prevention (CDC), Public Health and Social Services Emergency Fund, CFDA #93.069. Funding in the amount of \$12,495 is available from 05-95-90-902510-5324/90077150, 100% Federal Funds, from the U. S. Assistant Secretary for Preparedness & Response, Pandemic Influenza Healthcare Preparedness Improvements for States, CFDA #93.889.

2. **Effective Date of Amendment:**

This Amendment shall take effect retroactive to September 9, 2009.

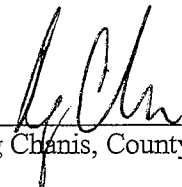
3. **Continuance of Agreement:**

Except as specifically amended and modified by the terms and conditions of this Amendment, the Agreement and the obligations of the parties hereunder, shall remain in full force and effect in accordance with the terms and conditions set forth therein.

IN WITNESS WHEREOF, the parties have hereunto set their hands as of the day and year first above written.

STATE OF NEW HAMPSHIRE
Division of Public Health Services

By: _____
Joan H. Ascheim
Bureau Chief

By:  _____
Greg Chanis, County Administrator
Sullivan County

STATE OF NEW HAMPSHIRE

COUNTY OF SULLIVAN

On this the 3rd day of September 2009, before me, _____,
(name of notary)
the undersigned officer, GREG CHANIS personally appeared who acknowledged him/herself
(contract signatory)
to be the COUNTY ADMINISTRATOR of the COUNTY OF SULLIVAN,
(signatory's title) (legal name of agency)
a corporation, and that he/she, as such COUNTY ADMINISTRATOR, being authorized so to do,
(signatory's title)
executed the foregoing instrument for the purposes therein contained, by signing the name of the
corporation by him/herself as COUNTY ADMINISTRATOR of the COUNTY OF SULLIVAN.
(signatory's title) (legal name of agency)

In witness whereof I hereunto set my hand and official seal.

Normand V. Villetto
Notary Public/Justice of the Peace

My Commission expires:

My Commission Expires December 11, 2012

Approved as to form, execution and substance:

OFFICE OF THE ATTORNEY GENERAL

By: _____
Assistant Attorney General

Date: _____

I hereby certify that the foregoing contract was approved by the Governor and Council of the
State of New Hampshire at the Meeting on: _____.

OFFICE OF THE SECRETARY OF STATE

By: _____

Title: _____

Appendix E.

WITH SEAL

CERTIFICATE OF VOTE

I, Jeffrey Barrette, of Sullivan County, do hereby
certify that:

1. I am the duly elected Chair of the
Sullivan County Board of Commissioners;

2. The following are true copies of two resolutions duly adopted at a meeting of the Board of
Directors of the corporation duly held on September 3, 2009;

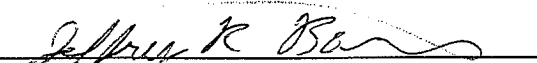
RESOLVED: That this corporation enters into a contract with the State of New
Hampshire, acting through its Department of Health and Human Services, Division of
Public Health Services.

RESOLVED: That the County Administrator is hereby authorized on
behalf of this corporation to enter into said contract with the State and to execute any and
all documents, agreements, and other instruments; and any amendments, revisions, or
modifications thereto, as he/she may deem necessary, desirable, or appropriate.
Greg Chanis is the duly ^{appointed} ~~elected~~
County Administrator of the corporation.

3. The foregoing resolutions have not been amended or revoked and remain in full force and
effect as of September 3, 2009.

IN WITNESS WHEREOF, I have hereunto set my hand as the Chair of the
corporation this 3rd day of September, 2009.

(CORPORATE SEAL)


Jeffrey Barrette, Chair
Sullivan County Board of
Commissioners

DRAFT

SULLIVAN COUNTY, NEW HAMPSHIRE

Annual Financial Statements

For the Year Ended June 30, 2009

Appendix B

DRAFT

SULLIVAN COUNTY, NEW HAMPSHIRE

Management Letter

For the Year Ended June 30, 2009

DRAFT

_____ date

Mr. Greg Chanis
Sullivan County, New Hampshire
14 Main Street
Newport, NH 03776

Dear Mr. Chanis:

During the course of our audit we identified certain areas where improvements and/or efficiencies could be made that were not included in the County's formal management letter. The following summarizes these issues very briefly:

- Change bank statement cutoff date for all accounts to month end in order to simplify reconciliation to the general ledger. The Register of Deeds and Sheriff accounts, as well as the Alix Ungren savings account, cut off mid-month.
- One reimbursement to a Nursing Home employee was approved by that same employee. Although the manifest was properly approved by others, we recommend that reimbursements be approved by someone other than the payee.
- Supporting documentation related to the "inmate account" should be improved. Disbursement request forms that require approval signatures and supporting documentation, such as a vendor invoice or receipt, should be utilized. In addition, all number sequences of receipts forms should be accounted for.
- Petty cash slips should be used for the County Attorney's petty cash fund. Petty cash slips should be signed by the recipient, as well as the individual giving out the cash.
- One disbursement from the Nursing Home Resident Trust Petty Cash Fund was not supported by a vendor invoice or receipt.
- Periodic internal audits should be performed of decentralized departmental receipts (i.e. Corrections – Inmate Account, Register of Deeds, etc.).
- Nursing Home inventory listings should be prepared using spreadsheet software and include quantities of items so that extended costs can be re-calculated. Inventory balances should be adjusted in the general ledger at year end.

DRAFT

- At year end there were approximately \$ 129,000 in credit balances included in the Nursing Home receivable listing. These should be reviewed.
- Someone other than the initiator should approve journal entries made to the general ledger.
- Land should be separated out from building costs in the detailed depreciation schedules.
- The Treasurer should formally approve all bank reconciliations. Currently, only some are being reviewed and approved.
- Consider obtaining additional collateralization on bank deposits that are not covered by FDIC.

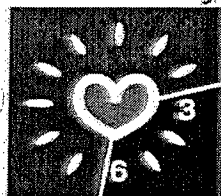
We encourage the County to implement these recommendations in order to improve controls and efficiencies. I will be available to discuss these with you in more detail at your convenience.

Sincerely,

Sheryl L. Stephens Burke, CPA, MST

Cc: Frank Biron, CPA - President, Melanson Heath & Company, P.C.

JCPenney



Afterschool

Do not alter this form in any way except to add lines for after-school program addresses

**2009-10 4-H AFTERSCHOOL MINI-GRANTS
CREATING AFTER-SCHOOL SLOTS FOR YOUTH
Check Acceptance Agreement
Must be returned by September 4, 2009**



Please complete, sign, and e-mail as PDF to 2009JCP4HAS@fourhcouncil.edu no later than **September 4, 2009. E-MAIL submissions only.**

As a recipient of a **2009-2010 4-H AFTERSCHOOL CREATING AFTER-SCHOOL SLOTS FOR YOUTH grant**, established by JCPenney Afterschool Fund, a grant in the amount of \$5,160 will be awarded to Family School Connections upon the receipt of an executed Check Acceptance Agreement as follows:

- \$3,870 (75% of the total approved) will be sent within 14 business days of receipt of this properly executed Check Acceptance Agreement.
- \$1,290 (25% of the total approved) will be sent upon submission and acceptance of Interim Report due November 13, 2009.

By signing this agreement, Sullivan County UNH Cooperative Extension ("Grantee") agrees to the following terms and conditions:

- Award funds are designated for the implementation and evaluation of the program as described in the **2009-2010 4-H AFTERSCHOOL CREATING AFTER-SCHOOL SLOTS FOR YOUTH RFP** and outlined in Grantee's proposal only. Funds may not be used for other programs or activities.
- Grantee's program will be implemented from approximately August 18, 2009 – June 30, 2010, encompassing the 2009-10 School Year. Extensions for program execution cannot be granted under any circumstances.
- A mid-term report will be due on November 13, 2009 and a final report will be due June 4, 2010. A template will be provided for both reports.
- 4-H name and Clover emblem will be used on all program-related promotional items
- **JCPenney store or catalog store is within 20 miles of the after-school program:** ☒ yes ☐ no
169 Main St., Claremont, NH 03743
[address of program/add lines if more than one program included in proposal]
Upper Valley Plaza, RT 12A, West Lebanon, NH 03784
[address of closest JCP/catalog store]
- **After-school program operates Monday through Friday:** ☒ yes ☐ no

Sullivan County UNH Cooperative Extension (Grantee) has caused this Agreement to be executed by its duly authorized representative on this 31 day of August, 2009.

Signature: Nancy G. Berry Name: Nancy G. Berry

Title: Extension Educator, 4-H Youth Development, UNH Cooperative Extension

Address: 24 Main Street

City/State/Zip: Newport, NH 03773

Phone: 603-863-9200 Fax: 603-863-4730 E-mail: nancy.berry@unh.edu

Check made payable to: Sullivan County UNH Cooperative Extension

Mail to Address: 24 Main St

City/State/Zip: Newport, NH 03773

If you have additional questions regarding the grant program, please contact Gregg Tabachow at 2009JCP4HAS@fourhcouncil.edu. Thank you.

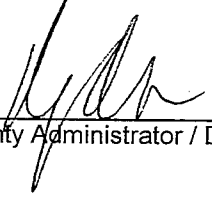
REQUEST FOR TRANSFER OF FUNDS

DEPARTMENT: _____ DOC _____

DATE: _____ 8/31/2009

	Account description	Account Number	Transfer From (Credit)	Transfer To (Debit)	Purpose of Transfer
1	Employee Salary	10600.10001	\$3,230.00		<p>With the addition of the Spillman software, we were able to move the DOC computer system from a stand alone server to a domain. This allows for much easier management of system files - adding/deleting employees, setting up email accounts, etc., as all can be done from one location rather than having to change in the server and then at each individual station. In the process of adding Spillman & switching to domain status, many older systems needed a software upgrade to accommodate compatibility and to allow faster connection to data. Though we did budget for specific hardware/software purchases and IT service, these costs were above what was anticipated.</p>
	Contract Services	10600.12029		\$3,230.00	
2					
3					
4					
5					
6					

Dept. Head / Date

 9/1/09
 County Administrator / Date (when applicable)

 9/3/09
 Commissioner Chair / Date

Executive Finance Committee Chair / Date

To increase budget, you debit the account. To decrease, you credit the account.

9/1/2009

Appendix 42.1.1.

Sharon Johnson-Callum

From: Sharon Johnson-Callum [sharonjc@sullivancountynh.gov]
Sent: Thursday, September 03, 2009 9:03 AM
To: Comm. Bennie Nelson; Ethel Jarvis; Comm. Jeff Barrette
Cc: Gregory Chanis
Subject: FW: amendments

Good morning Commissioners:

Greg will provide a briefing of this at today's meeting ... in short:

- 1) this pertains to the Parents As Teachers (PAT) and Strengthening Families Programs (SFP),
- 2) we originally applied for \$38,000
- 3) they approved only \$32,950
- 4) they are restoring \$4,548
- 5) the programs will be able to reach their original targeted served numbers
- 6) I notified Ms. Kopp of your meeting today, as there is a Certificate of Vote and Amendment of Contract to sign, but she is unable to get those documents to us in time; we'll probably see this added to your 9/17 agenda.

Sharon Callum
Administrative Assistant

Sullivan County Commissioners' Office
14 Main Street
Newport NH 03773

Tel. 603.863-2560
Fax. 603.863-9314
Web. www.sullivancountynh.gov

"All Day, Every Day, We Make Life Better"

-----Original Message-----

From: Katy_Kopp@dhhs.state.nh.us [mailto:Katy_Kopp@dhhs.state.nh.us]
Sent: Tuesday, September 01, 2009 4:12 PM
To: Sullivan_County.DHHS@dhhs.state.nh.us
Subject: amendments

Dear Provider:

As of August 21, a portion of the contract funding dollars that were reduced last spring has been restored. The Bureau of Drug and Alcohol Services (BDAS) will revise the amendments to increase each agency by 90.06% of the amount reduced from the most recent amendment. Because of the revisions, your agency's Scope of Services needs to be adjusted to reflect any additional services as well as any increase to the number of clients to be served based on the partial restoration of funds.

The Scope of Services from your approved amendment is attached for your review. All changes will need to be approved by BDAS.

It is very important that you complete and return this, via email, by
Tuesday, September 8.

Once these revisions are approved by BDAS, we will email your amendment packet for your use in adjusting your services. Please return promptly.

Ky 2 L2

If you have any questions or concerns, or do not want to use these additional funds, please call your Contract Monitor.

AGENCY: Sullivan County

Amount restored: \$4,548

Exhibit A - Scope of Services, Alcohol, Tobacco and Other Drug Prevention Services

Exhibit A - Scope of Services

Replace: Paragraph A., 1. in Section II Minimum Standards of Core Services:

The grantee will carry out a work plan focused on Parent and Family education, as described in the program narrative of their proposal. Specifics include:

Providing the "Strengthening Families Program 10-14" and introducing the "Parent Circle" program for 100 adults and children in Sullivan County; and

Supporting the "Parents as Teachers" home visiting program for 20 families from Sullivan County.

With:

1. The grantee will carry out a work plan focused on Parent and Family education, as described in the program narrative of their proposal. Specifics include:

a. Providing the "Strengthening Families Program 10-14" and introducing the "Parent Circle" program for 75 adults and children in Sullivan County; and

Supporting the "Parents as Teachers" home visiting program for 17 families from Sullivan County.

Kathleen Kopp, CPS
Bureau of Drug and Alcohol Services
105 Pleasant Street
Concord, NH 03301

Phone 603-271-6112
FAX 603-271-6105
kkopp@dhhs.state.nh.us

Proposal and Estimated Cost Savings Analysis

8/28/2009



This proposal illustrates how you can maximize your energy cost savings by choosing Glacial Energy as your preferred electricity supplier. This proposal is based on your organization's estimated usage in kWh over the coming year.

Secure your savings today!

Customer Information

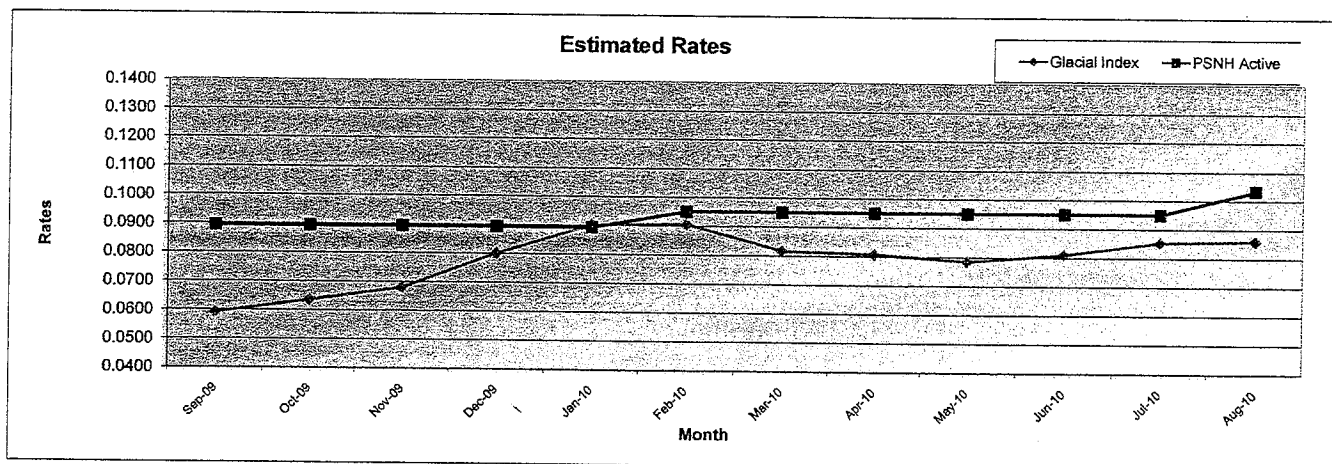
Company Name: Sullivan County Facilities
 Billing Address: 5 Nursing Home Dr
 Claremont, NH 03743
 Glacial Energy Contact: Ace Eaton
 E-mail: ace_eaton@glacialenergy.com

Customer Account Data

Current Provider: PSNH
 Load Zone: NH
 Annual Usage (kWh): 1,617,484
 Average Monthly Usage: 134,790
 Number of LDC: 2
 Start Month: September-09

Estimated Forward Cost Savings Analysis**12 Month Estimated Savings Comparison**

	PSNH	Glacial Energy	Estimated Cost Savings
Annual Avg Rate (\$/kwh)	\$0.0934	\$0.0789	\$0.0145
Estimated Charges	\$151,087	\$127,611	\$23,476
Projected Savings	Number of Months= 12	Projected Total Savings	16%

**Glacial Index Includes:**

- Estimated Weighted Average Wholesale Energy Price & losses
- Interzonal and Intrazonal Congestion
- NE ISO fees and adjustments
- Transmission losses and charges
- Capacity Charges

Glacial Index Excludes:

- Energy and Demand Delivery Charges
- Utility SBC/RPS charges
- Utility Meter charges
- Delivery GRT and sales Tax

Physical Address:

- 5 Nursing Home Dr, Unity, NH 03743
- 14 Main St, Newport, NH 03773

LDC Account #

8004712-01-9-3
 8004741-01-8-0

The Glacial rates, as well as the corresponding savings claims are estimates, based largely on future wholesale market and internal operational costs. The Utility price is based on actual published tariff rates, where applicable and forecasted rates, based on future wholesale market costs, where unknown.
 * Rate listed is a projected average rate over 12 months. The current utility rate for August 2009 is \$0.0894/kwh.
 Rates shown on the graph above, beyond 01/01/10, reflect published rate changes and/or rate estimations.
 Rate comparisons are based on actual usage data when available and on estimated usage data, when actual data is unavailable or incomplete.

M-2.

Proposal and Estimated Cost Savings Analysis

8/28/2009



This proposal illustrates how you can maximize your energy cost savings by choosing Glacial Energy as your preferred electricity supplier. This proposal is based on your organization's estimated usage in kWh over the previous period.

Secure your savings today!

Customer Information

Company Name: Sullivan County Facilities
Billing Address: 5 Nursing Home Dr
Claremont, NH 03743
Glacial Energy Contact: Ace Eaton
E-mail: ace.eaton@glacialenergy.com

Customer Account Data

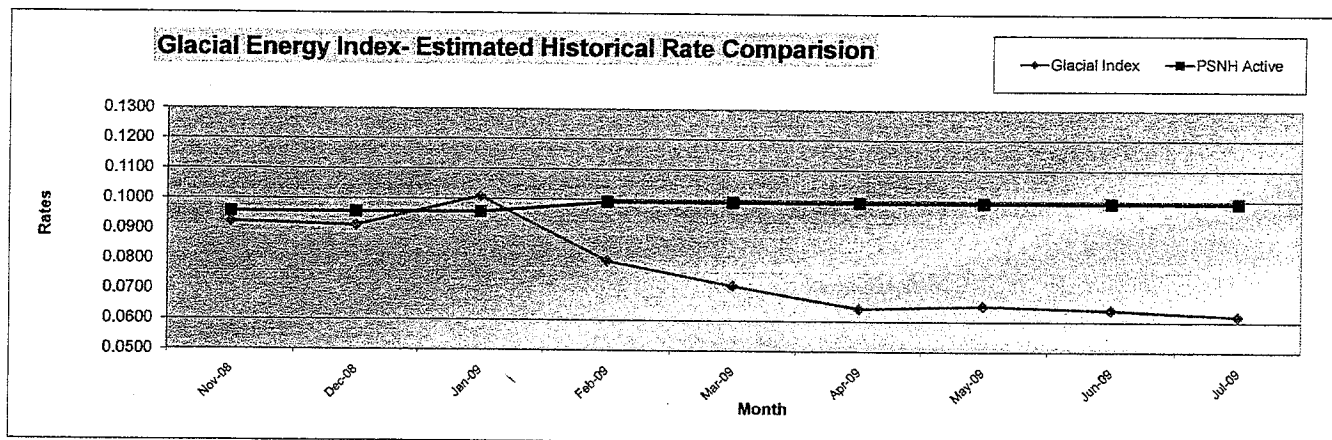
Current Provider: PSNH
Load Zone: NH
Annual Usage (kWh): 1,617,484
Average Monthly Usage: 134,790
Number of LDC: 2
Start Month: November-08

Estimated Historical Cost Savings Analysis

	PSNH
Annual Avg Rate (\$/kwh)	\$0.0980
Estimated Charges	\$118,869
Projected Savings	Number of Months= 9

9 Month Estimated Historical Savings Comparison

Glacial Energy	Historical Cost Savings
Annual Avg Rate (\$/kwh)	\$0.0771
Estimated Charges	\$93,530
Historical Total Savings	21%



Glacial Index Includes:

- Estimated Weighted Average Wholesale Energy Price & losses
- Interzonal and Intrazonal Congestion
- NE ISO fees and adjustments
- Transmission losses and charges
- Capacity Charges

Glacial Index Excludes:

- Energy and Demand Delivery Charges
- Utility SBC/RPS charges
- Utility Meter charges
- Delivery GRT and sales Tax

Physical Address:

- 5 Nursing Home Dr, Unity, NH 03743
- 14 Main St, Newport, NH 03773

LDC Account

8004712-01-9-3
8004741-01-8-0

The Glacial rates, as well as the corresponding savings claims are estimates, based largely on past ISO settlements and internal operational costs. The Utility price is based on actual published tariff rates, where applicable and forecasted rates, based on future wholesale market costs, where unknown. * Rate listed is a projected average rate over 6 months. The current utility rate for August 2009 is \$0.0894/kwh. Rates shown on the graph above, beyond 01/01/10, reflect published rate changes and/or rate estimations. Rate comparisons are based on actual usage data when available and on estimated usage data, when actual data is unavailable or incomplete.



Utility Management Group
Hampton, New Hampshire
Tel. 1-800-772-0609
Fax. 1-800-772-0689
brian@umginc.com
www.umginc.com

ELECTRICITY PRICE PROPOSALS FOR SULLIVAN COUNTY
PREPARED BY BRIAN COURNOYER UMG, INC.
August 31, 2009

Hello Mr. Greg Chanis,

I'm writing to you on the behalf of Judy Kelley, who you originally spoke with, regarding Electricity Supply Quotes for Sullivan County.

Below please find our Electricity Supply Price Proposals from TransCanada (sample contract also attached for your review), Constellation NewEnergy and ConEd Solutions, all top suppliers licensed to supply electricity in the State of New Hampshire:

TransCanada (www.transcanada.com)

3 months @ 6.68 cents per kWh
8 months @ 7.76 cents per kWh
12 months @ 7.86 cents per kWh
24 months @ 8.38 cents per kWh

Constellation NewEnergy (www.newenergy.com)

6 months @ 8.615 cents per kWh
12 months @ 8.680 cents per kWh
16 months @ 8.815 cents per kWh

ConEd Solutions (www.conedsolutions.com)

6 months @ TBD cents per kWh
12 months @ TBD cents per kWh
24 months @ TBD cents per kWh

PSNH was @ 9.92 cents per kWh JAN09 through JUL09
PSNH currently @ 9.03 cents per kWh AUG09 through DEC09
PSNH will probably be around 9 cents in 2010
(PSNH rate history attached)

TransCanada's low 3 month quote of 6.68 cents per kWh yields savings of about 26%, with your combined usages approx 130,000 kWh per month, yields **\$3,055 savings per month, \$9,165 savings total** from September through December. Going for a longer term could yield much more. See savings estimates below.

3 mos approx savings = \$9,165 (9.03 cents – 6.68 cents = 2.35 cents x 130,000 kWh x 3 mos = \$9,165)
8 mos approx savings = \$13,208 (9.03 cents – 7.76 cents = 1.27 cents x 130,000 kWh x 8 mos = \$13,208)
12 mos approx savings = \$18,252 (9.03 cents – 7.86 cents = 1.17 cents x 130,000 kWh x 12 mos = \$18,252)
24 mos approx savings = \$20,280 (9.03 cents – 8.38 cents = 0.65 cents x 130,000 kWh x 24 mos = \$20,280)

Please note that prices are subject to commodity market prices and change daily, both up and down, until locked in (we would help you lock in at as low a price as possible).

Prices quoted are full firm fixed prices, all-inclusive of varied related costs, all-quantity no matter how much you use or don't.

Price quotes and savings estimates are indicative only used for quoting purposes and are subject to change, executable quotes are quickly available on request, and although there are never any promises or guarantees that can be given, the numbers look really good.

UMG is a NH business employing NH folks and paying NH taxes and is sincerely trying to save fellow NH electricity consumers the most we can on electricity.

UMG has served many local properties, including many cities, schools, housing authorities, rehab centers, hospitals and nursing homes, throughout our 20 years in the energy business.

Thanks for the potential opportunity to serve Sullivan County and please let me know how I can be of further assistance. Sincerely - Brian C / umg

contact info -

Brian Cournoyer, Bulk Energy

UMG - NEW HAMPSHIRE

Tel 1-800-772-0609

Tel 1-603-929-1112

Fax 1-800-772-0689

brian@umginc.com

PS All terms should save you money, shorter terms have more short term savings and less longer term budget protection, while longer terms may have slightly less immediate savings but much more longer term budget stability - your call!